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**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**BOARD OF CERTIFICATION OF OPERATORS OF DRINKING**  
**WATER SUPPLY FACILITIES**  
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**JOHN C. CHAPMAN**  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**March 1, 2019 BOARD MINUTES**

(Approved 4/5/19)

<b>MEMBERS</b>	<b>APPOINTMENT</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Michael Maynard	Chairman	✓	
Mr. William Salomaa	Secretary	✓	
Mr. Michael Celona	Vice Chairman		✓
Mr. Blake Lukis	Member	✓	
Mr. Dave Coppes	Member	✓	
Mr. Andrew Reid	Member	✓	
Mass Labor representative	Vacant		
<b>STAFF</b>	<b>POSITION</b>		
Mr. James O'Connor	Board Counsel	✓	
Larry Lemieux	Executive Director	✓	
DPL - Administrative Assistant	Administrative Assistant	✓	

**MEETING CALL TO ORDER at 9:04 A.M.**

**APPROVAL OF PREVIOUS MEETING MINUTES:**

A Motion was made to accept the February 4, 2019 Board Meeting Minutes (with amendments) by Member Coppes and 2<sup>nd</sup> by Member Lukis. Board Vote: – Unanimous.

**TCH APPLICATIONS**

<b>Organization</b>	<b>Course Name</b>	<b>Course ID #</b>	<b>TCH's</b>
EPA – Region 1	Lead Service Line Replacement	DWT-2019-4	(3)
WMWWA	Pipe Locating	DWT-2019-5	(1)
Horsley & Witten	ICS 100/ NRF 800	DWT-2019-6	(6)
Illinois State	Groundwater & Well-Care/ NTNC PWS	DWT-2019-7	(2)

**TEC APPLICATIONS/PROVISINAL CERTIFICATES**

Gloucester DPW water Division PWS ID#: 3107000 Daniel Finan – Denied as the candidate passed the exam and just needs to submit application.

**WAIVER REQUESTS:**

Christopher Dzidek – Submitted “Application for Waiver from Training Requirement to Sit for Exams” (D3 & D4). Mr. Dzidek is currently employed at Boston Water and Sewer Commission; PWS ID # 3035000 as Project Engineer. Currently has D2 (#12581) & T1-OIT (24829) License.



Board requested additional information; including proof of experience / description and letter from supervisor. Board Chairman Maynard will contact and request additional information for April Meeting.

### **REGULATION REVIEW**

No review at this time

### **PUBLIC PARTICIPATION**

MWWA & STCC are seeking Board approval of online training for the Basic Distribution, Basic Treatment & Advanced Treatment Training classes. Courses are currently approved for (In class) training only. The courses are a requirement to sit for the D2-D4 and T2-T4 examinations.

### **DISCUSSION:**

Dr. John Cook and Ms. Mary Wisemen representing Springfield Technical Community College (STCC) described how they would take existing MWWA classes (required to sit for exams); Concepts and Practices of Drinking Water Distribution (Course ID # EXM-2012-04) , Concepts and Practices of Basic Water Treatment (Course ID # EXM-2012-6) and Concepts and Practices of Advanced Water Treatment Drinking Water Distribution (Course ID # EXM-2012-7) and translate them into an on-line format.

Ms. Wisemen described the benefits of the online learning environment (Blackboard) and provided a PowerPoint presentation that included some of the following examples; learning interactions, discussion threads, practice exams, quiz and how you can evaluate and verify student interaction. Students would log into STCC web site and register and pay for course. STCC currently uses “Blackboard” as a user interface. Initial courses would be approximately 11 weeks long, follow a syllabus and would be taught by existing MWWA staff.

Dr. Cook discussed that any student that is enrolled in the Massachusetts Community College network (throughout the entire state) would be able to register and take the courses “free of charge”. Dr. Cook also mentioned that they are exploring the possibility of offering enrolled students in a “micro internship” program at public water systems.

Board was supportive of concept to increase opportunities for additional training for drinking water operators. Board concerns included: user identification/ verification, ensuring that the registered student is actually taking the course, fraud, pace of study, math tutoring, instructor availability, instructor office hours.

Board requested that MWWA submit a formal request for approval of transferring MWWA current classroom based exam prerequisite courses into an on-line format. Board also wanted clarification on the role that STCC would play and a description of the accreditation process that they use for on-line courses.

### **INVESTIGATIVE CONFERENCE – NOTES - CONFIDENTIAL**

Motion: A motion to move into Investigative Conference was made at 10:20 by Member Lukis and 2<sup>nd</sup> by Member Coppes. Board Vote: Unanimous.

Discussion: Board Counsel, James O’Connor reviewed complaint against (TL) – Docket Number – DW-2018-1313. After review of DPL’s “Summary of Investigation” and subsequent discussion the Board took the following action.

Motion: A motion to dismiss the complaint was made by Member Lukis and 2<sup>nd</sup> by Member Coppes. Board Vote: Unanimous.

Motion: A motion to move out of Investigative Conference was made at 10:30 by Member Lukis and 2<sup>nd</sup> by Member Coppes. Board Vote: Unanimous

**ITEMS NOT RESASONABLE ANTICIPATED BT THE CHAIR**

Discussion: Applicant Michael Matton failed to submit application within 6 months of taking & passing exam. Applicant and supervisor (Andrew Marks) requested in writing and with documentation that the application be permitted to proceed with the review due to medical reasons. Board reviewed the request.

Motion: A motion was made to allow the application to proceed due to medical reasons by Member Salomaa and 2nd by Member Reid. Board Vote: –Unanimous.

Discussion: request made by the Board that DPL check for online application submission each day.

Discussion: request made that Chairman distribute as much pertinent information to Board prior to meeting.

Discussion: request made for updated list of public water systems that includes distribution and treatment designation.

<b>Licenses</b>	<b>Applied</b>	<b>Action (3/1/2019)</b>
Bergman, Sean	D4-Full	D4-OIT Needs 1 year exp holding D3 Full
Vesey, Scott	D3-Full	
Puza, Michael	D2-Full	D2 Full
Casey, Brian	D1-Full	D1-Full
Duggan, Timothy	D1-Full	D1-Full verification received
Taylor, Kyle	T2-Full	T2-Full
Pappaceno, Brian	D4-Full	D4-Full
Wojcik, Daniel	T3-Full	T3-Full
Redquest, Scott	D2-Full	D2-Full
Redquest, Scott	D3-Full	D3-OIT
Banks, Christopher	T2-Full	T2-Full
Guardiani, Jason	D1-Full	Exam date expired, retake exam, resubmit: Lukis recuse
Wight, Stephen	D2-Full	D2-Full
<b>Up-Grades</b>	<b>Applied</b>	<b>Action (3/1/2019)</b>
Perry, Christopher	T2-Full	Invite to April meeting to clarify experience
Glaros, George	T4-Full	T4-Full
Caldwell, Brian	D3-Full	D3-Full
Caldwell, Brian	T1-Full	T1-Full
Miller, Aaron	D4-Full	D4-Full
Rosenfield, Andrew	D1-Full	D1-Full

Rosenfield, Andrew	T1-Full	T1-Full
Demko, William	T4-Full	Denied has not worked in T3 plant for 1 year
Donlon, Sean	D1-Full	D1-Full (Coppes recused)
Godfrey, Corey	D2-Full	D2-Full
Perry, Christopher	D3-Full	Denied additional exp. needed holding D2 Full
Nee, Michael	T1-Full	T1-Full
Wojcik, Daniel	D4-Full	D4-Full
Lizak, Kevin	D2-Full	D2-Full
King, Peter	T4-Full	T4-Full

At 11:45, a motion was made to adjourn the meeting by Member Coppes and 2<sup>nd</sup> by Member Reid: Board Vote: Unanimous

Respectfully Submitted By:

*Michael J. Maynard*

Michael J. Maynard, Chairman  
Board of Drinking Water & Supply Facility Operators

*Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the Board of Certification of Operators of Drinking Water Facilities meeting. All requests should be directed to Cheryl Yebba by calling 617-727-4992 or TTY/TDD: (617) 727-2099 by no later than a week prior to the meeting. While the Division will attempt to honor all requests, those requests received after a week prior to the meeting may not be provided due to feasibility.*